In order to start the industrial registration application, you would need to activate the e-key for employer/owner ID card.

To take advantage of a host of business benefits and to stay in compliance, it is important that you register your industrial establishment in the Industrial Register with Industry Affairs at the Ministry of Industry, Commerce and Tourism (MOICT). To register, simply follow the steps below.

**REQUIRED STEPS**

In order to start the industrial registration application, you would need to activate the e-key for employer/owner ID card.

**STEP 01**
Login to the Industrial Services System website using your activated e-key

**STEP 02**
Fill in an application to register the industrial establishment in the Industrial Register

**STEP 03**
Submit requested information

**STEP 04**
The Industrial Development Directorate will issue the certificate valid for one (1) year subject to annual renewal

**TAKE ADVANTAGE OF INDUSTRIAL SYSTEM SERVICES**

1. Industrial Registration
2. Industrial License Amendment
3. Industrial License and Registration Search
4. Duty Exemption Application
5. Made in Bahrain Mark

**WEBSITE**
http://www.industry.bh

**CREATE YOUR eKEY**
Create Here

**CONTACT DETAILS**
Bahrain Hotline: 80008001
APPLY FOR A DUTY EXEMPTION

Your business can thrive with exemptions on duties that you can apply for via the Industrial Services System, a web platform controlled by Industry Affairs at the Ministry of Industry, Commerce and Tourism (MOICT).

1. **Activate eKey for employer’s or owner’s ID card.**
2. **Log in to the Industrial Affairs Online Service either 4 months before the arrival of the shipment or 4 months before the expiry of existing exemptions.**
3. **Fill in and submit the requested information.**
4. **Industrial Development Directorate will verify the application and will send an initial deposit guarantee letter based on applicant request.**
5. **Deposit the Bank Guarantee (5% of the shipment).**
6. **Submit the clearance documents to Customs and clear the shipment.**
7. **Cabinet of Ministers will issue the resolution of exemption to approve for exemption.**
8. **Resolution is circulated to Customs Affairs for implementation.**
9. **You, the applicant, will receive the exemption and can collect your deposit back.**

**REQUIRED DOCUMENTS**

1. Copy of audited report for the consumed spare parts & raw material from an external local firm (only in case if duty exemption for spare parts is required).
2. Copy of audited report for the consumed raw materials* from an external audit firm (*if required, only for certain raw materials).
3. Machinery and equipment catalogue and pictures.
4. Product’s HS Code List.
5. Contact details of the company’s authorised individual.

**REQUIRED STEPS**

**TAKE ADVANTAGE OF INDUSTRIAL SYSTEM SERVICES**

1. Industrial Registration
2. Industrial License Amendment
3. Industrial License and Registration Search
4. Duty Exemption Application
5. Duty Exemption Amendment
6. Duty Exemption Renewal
7. Made in Bahrain Mark

**WEBSITE**

www.industry.bh

**KEY WEBSITES**

Create your eKey
Bahrain HS Codes

**CONTACT DETAILS**

Bahrain Hotline: 80008001