

# LET'S SET UP YOUR BUSINESS IN BAHRAIN

Setting up in Business Friendly Bahrain is simple and straightforward. Get up and running with the steps below to take advantage of a world of opportunities that the Kingdom has to offer.

## 1 SELECT A SERVICE PROVIDER



A service provider will guide you through the registration process. Please consult [this list](#) for provider options.

## 2 CHOOSE YOUR TYPE OF BUSINESS



- A** Select your business activity on [Sijilat](#)
- Each business activity has corresponding conditions, terms, and documents that must be fulfilled.



- B** Decide on your legal structure
- Company with Limited Liability (WLL)
  - Single Person Company (SPC)
  - Foreign Branch
  - Other structures also available

## 3 RESERVE YOUR COMMERCIAL NAME



Choose a name in both English and Arabic for approval with [Sijilat](#)

## 4 PREPARE YOUR DOCUMENTS

Compile your documents.

- A** Authenticate them using one of the methods below:
- Apostilling, for countries that have signed the treaty drafted at the Hague Conference on Private International Law.
  - Regular authentication, for all other countries not under said treaty.
- B** Notarise your documents with a public or [private notary](#).



### WLL, SPC, AND FOREIGN BRANCHES

- Board or Shareholder Resolution (notarisation required)
- Parent company CR (authentication required)
- Parent Company Memorandum of Association or Articles of Association (authentication required)



### WLL & SPC

- Power of attorney (POA)
- Passport copy of shareholder

\* Individual establishments will only require a passport copy, unless given POA to others.



### FOR FOREIGN BRANCHES

- Parent company audited financial report



### FOR ALL COMPANIES

- Disclosure of Ultimate Beneficiary

## 5 SUBMIT YOUR APPLICATION



Complete the steps below to receive a CR without a license.

- Authenticate the necessary documents
- Submit your documents to Ministry of Industry, Commerce and Tourism via [Sijilat](#)
- Your application will be processed with a security clearance and verification of commercial name
- Your CR without license would be issued

## 6 SELECT YOUR BUSINESS LOCATION



Select a location for your business based on your activity.

- [Incubators](#)
- [Business centres](#)
- Office leases
- Land leases
- Other alternatives

## 7 OBTAIN YOUR LICENSED COMMERCIAL REGISTRATION (CR)



To receive a license for your business, follow the next steps.

- Obtain municipal and license approvals
- Sign Articles/Memorandum of Association in the public notary
- Open a bank account and deposit your capital

## 8 START YOUR OPERATIONS



Begin your administrative procedures to start running.

- A** Connect with the Labour Market Regulatory Authority
- Open an [LMRA](#) account
  - Register your employees individually
  - Increase your employment ceiling
- B** Register with the [Social Insurance Organization](#) (for Bahrainis only)
- C** Register with the [National Bureau for Revenue](#)